

1. **PURPOSE.** To provide administrative information for the STRAC Council of Colonels (COC) that will convene 24 Feb 00 from 0830-TBD at the Fort Eustis Club in conference rooms B & C (upstairs).
2. **INTENT.** To provide assistance to all personnel participating in the COC on 24 Feb 2000.
 - a. Phone access: Phones in building 1740 (STRAC) will be available for use at (757)878-2084/1484, DSN 927-2084/1484. Also during the COC on the 24th the phone in the Fort Eustis Club will be available at (757)878-5700/DSN 927-5700 **(personnel can receive calls at this number in emergency situations only)**. The STRAC personnel/secretary will be available to receive/relay messages, (if needed).
 - b. Fax access: Fax is available in building 1740 (STRAC) at (757) 878-4260/ DSN 927-4260.
 - c. Computer access: During lunch break personnel can use the STRAC computers located in building 1740 (upstairs).
3. **LOCATION:** The COC will take place at the Fort Eustis Club in conference rooms B & C (upstairs). Other key locations are:
 - a. McDonald Army Hospital- Take Jackson St, then take Right on Madison Ave. Drive to Jefferson, take a left, (You'll see Baseball fields on Left), drive a half mile and the hospital will be on the right.
 - b. Fort Eustis Club- Take 6th St. to Pershing, drive past the Transportation Inn (Billeting), the Club is on the left.
 - c. Outdoor recreation club- Take Jackson St. to Monroe St, go right and drive about 1 mile and look for the sign and take a left.
 - d. PX/Food court Burger King- Take Jackson to 13th St., take right and you will see the shoppette and BK, take a left at BK and go to stop sign. The PX is on the left.
 - e. Various fast lunch locations- Leave Fort Eustis and go right on RT 60. Numerous locations located on RT 60/Warwick Blvd.
4. **POC:** SFC Bartusek, STRAC 878-2084/1484.